



How to Propose a New Member

For Members use only

Steps are listed below for proposing a new member to Wilmington Rotary Club. Confidentiality should be observed throughout the membership process.

The Club Secretary will track progress of Proposed Members. Committee Chairman will notify the Club Secretary of each completed action.

The entire process should be completed within two months. Membership Proposal Forms are also available at the Sergeant-at-Arms at weekly check-in. The forms can also be printed on your computer by using the Print command.

- **Printout, review and complete the PROSPECTIVE MEMBER CHECKLIST). It is not necessary to submit the CHECKLIST - it is provided only as guidance for the Proposer/Sponsor.**
- **Fill out Membership Proposal Form and give to Coleman Burgess, Chairman, Classification Committee, e-mail drzburgess@aol.com or fax it to him at 910-762-8823**
- **Classification Committee determines appropriate Classification and forwards Membership Proposal Form to Bill Rose, Chairman Membership Eligibility Committee, e-mail**
- **Membership Eligibility Committee determines proposed members eligibility within one week and notifies Elliott O'Neal, Club Secretary.**
- **Wilmington Rotary Club membership is discussed at the next regular Board of Directors meeting.**
- **Proposed member's name and Classification is published to Club by Club Secretary at the first regular meeting following the Board of Directors meeting.**
- **If there are no objections, the Proposed Member attends the information Session, Chaired by Past President, on the first Tuesday of the month following Club notification.**
- **Proposed Member completes acceptance form, pays \$200 initiation fee, \$200.00 first quarter dues and is inducted at the next regular meeting.**